



OPEN MEETING

**REGULAR MEETING OF THE
THIRD LAGUNA MUTUAL LANDSCAPE COMMITTEE
Thursday, January 3, 2019 – 9:00 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for December 6, 2018
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)
7. Response to Member Comments
8. Department Head Update

Consent:

9. Water Efficient Plant Palette
10. Tree removal request – 2233-S
11. Tree trimming request – 5076 Tero

Reports:

12. Project Log

Items for Discussion and Consideration:

13. Request for Approval to Install Artificial Turf - Kreter (5152) Avenida Despacio
14. Organic Herbicide Program

Items for Future Agendas:

15. Proposed 2019 Reserve Funded Project Calendar
16. Turf Removal Project Update

Concluding Business

17. Committee Member Comments
18. Date of Next Meeting – February 7, 2019
19. Adjournment

James Tung, Chair
Kurt Wiemann, Staff Officer
Telephone: 949-597-4650

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**REPORT OF THE REGULAR MEETING OF THE
THIRD LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

Thursday, December 6, 2018 – 9:00 a.m.
Laguna Woods Village Community Center Board Room – 24351 El Toro Road

MEMBERS PRESENT: Chair- James Tung, Cush Bhada, Lynn Jarret, John Frankel, Jon Pearlstone

MEMBER ABSENT:

OTHER DIRECTORS: Annette Sabol Soule

STAFF PRESENT: Siobhan Foster, Larry Hernandez, Bob Merget, Mike Swingholm

1. Call to Order

Chair Tung called the meeting to order at 9:00 a.m.

2. Acknowledgement of the Press

No media was present.

3. Approval of the Agenda

Add 1 item under consent "Letter to residents informing them about the water saving plant project near Gate 14". The amended agenda was approved by consensus.

4. Approval of Committee Report for November 1, 2018

The meeting report of November 1, 2018 was approved by consensus.

5. Chair's Remarks

Chair Tung had questions for staff regarding the elimination of Round Up.

Siobhan Foster, Acting CEO replied that staff will be providing a full report during the United Landscape meeting next Thursday. Director Tung would like to have a copy of the report.

Director Tung commented that if residents have any issues to please fill out the speaker request form before they speak.

6. Member Comments (Items Not on the Agenda)

Sandra Smolinsky 5280- spoke about trash next to the water district building behind 5280 and the condition of the turf in front of her manor.

Esther Wright 3036-N – Wanted to know the plan for Third Mutual Non-toxic project. She asked the Committee not to allow Round Up to come back.

Eileen Lazar 5220 – Spoke about the annual clean up by Gate 1. Inquired when it will take place. She spoke about overgrown shrubs on slopes by Gate 11.

Dr. Lois Rubin wants to know what has been replacing Round Up and fears that Round Up will be brought back and wanted to know if we are using any of the options from the list on non-toxic herbicides.

7. Response to Member's Comments

Mr. Hernandez responded to Mrs. Smolinsky that the clean-up is scheduled and the photos she provided is not trash, these are plants that landscape is using to install in the areas needed.

Mr. Hernandez responded to Mrs. Wright that staff is in the process of finishing up the report for United. Results will be brought to the next meeting.

Mr. Hernandez responded to Mrs. Lazar that staff is in the process of installing mulch. Staff is on schedule approximately every 10 weeks.

Director Tung responded to Mrs. Rubin that Round Up will never come back.

Director Bhada told her she's too late on member comments and asked Mrs. Rubin not to talk negatively about the Committee members and staff because we are currently working on this matter.

Director Tung announced and welcomed the new directors of Third landscape Committee. Mr. Hernandez introduced Mr. Swingholm to the Committee.

8. Department Head Update

Siobhan Foster announced Mr. Hartley's retirement. Mr. Hartley offered to stay until the end of December to help with the transition. Ms. Foster stated that she will be hiring two Senior Managers; one will be a Field Services Manager and the other a Senior Transportation and Maintenance Services Manager. Ms. Foster mentioned that following the fuel reduction project to reduce fire risk, hydroseeding will take place this week.

Consent:

Direct staff to send out a letters to inform residents in Gate 14 about the conversion of turf to water saving plants. Approved by consensus.

Reports

9. Project Log

Mr. Hernandez provided an update on the status of 2018-2019 projects.

10. Irrigation Status Report Update

Mr. Hernandez gave a brief explanation of the report and graphs.

ITEMS FOR DISCUSSION AND CONSIDERATION

11. Water Efficient Plant Palette

Mr. Swingholm gave a brief explanation of the slides (PowerPoint Presentation).

12. Appeal – Denial of Off Schedule Trimming Request (Asner)

Mrs. Asner spoke about her request.

Director Frankel made a motion to deny the appeal for off schedule trimming of one Brazilian Pepper tree located at the rear of 5127 Brazo and two Lemon Scented Gum trees located at the rear of 5303 Cantante. The request does not fall under the resolution regarding view obstruction. Second by Director Bhada. Request denied by Committee unanimously

13. Tree removal requests

a) 2233-S Via Puerta (DiDomenico)

Director Bhada made a motion to have the tree removed at the Member's expense and an additional cost of \$150 for a new tree to be planted; seconded by Director Jarret; Director Frankel voted no. Committee voted 2 to 1 vote in favor of removal at resident's expense. Schedule 3-4 months.

- b) 5396-B Via Carrizo (Cronin)
Director Tung made a motion to have the tree removed at Mutual expense, second by Director Bhada. Approved by Committee unanimously. Removal will be scheduled within 3-4 months.

- c) 5578-B Luz del Sol (Levy)- Mr. Levy Spoke about his request
Director Frankel made a motion to deny the removal, second by Director Bhada. Committee denied the request unanimously.

Items for Future Agendas

14. Proposed 2019 Reserve Funded Project Calendar

Concluding Business

14. Committee Member Comments

None

15. Date of Next Meeting January 3, 2019

16. Adjournment

Meeting was adjourned at 10:55 a.m.

DRAFT

James Tung, Chair

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STAFF REPORT

DATE: January 3, 2019
FOR: Landscape Committee
SUBJECT: Water Efficient Plant Palette

RECOMMENDATION

Approve the proposed water efficient plant palettes (Attachment 1) as the standard plants for future Third Mutual landscape renovation and turf reduction projects.

BACKGROUND

California continues to experience long periods of drought. As a result, the State of California and local water agencies have enacted regulations that restrict how water may be applied to landscapes and instituted tiered water rates to discourage overuse and to spur the removal of turf and the transitioning of landscaped areas to water efficient, 'California Friendly' plant choices. In an effort to proactively address the continued impacts of climate change and water shortages, Third Mutual has made the removal of turf and the renovation of landscapes a priority.

DISCUSSION

Third Mutual spends approximately \$2.5 million per year on residential and irrigation water consumption. The landscape portion averages about \$1.2 million per year and the typical Tier 4 water use penalties for the past few years for irrigation water have ranged from over \$100,000 during 2016, the final year of the drought restrictions; \$23,000 in 2017 and approximately \$1,200 for 2018.

The expansion of the use of recycled water and the initiation of water saving landscape renovation projects are the two main programs for reducing water costs. The Third Mutual Board has approved extensive funding for the renovation of slopes, removal of turf and the re-landscaping of high water using areas with water efficient plants. As part of this effort, the Landscape Committee gave direction to staff to develop a water-saving plant palette that could be utilized whenever the opportunity arose to remove landscaping with high water needs.

Committee members toured the Great Park Neighborhoods in Irvine, where extensive water efficient landscapes irrigated with recycled water were available for viewing. Additionally, several committee members toured Ocean Ranch, a large homeowners association in South Orange County, where very extensive landscape conversions were visible. As a result of the tours, staff input and information provided by Orange County Fire Authority, a proposed plant palette was developed for consideration by the Committee.

These plant palettes are organized to provide appropriate water efficient plants for four different types of projects:

- Turf Reduction – broad open areas
- Large slopes – upper portion
- Large slopes - lower portion and small slope areas
- Small scale projects and around manors

The goal was to provide low maintenance fire resistant plants for the upper portions of large slope areas; colorful interesting plant choices for the lower more visible portions of slopes and to provide more high impact plant choices closer to manors with a wider variety of shrubs, grasses and succulents. All of the plants would be water efficient, California Friendly plants, with most plants listed tolerant of recycled water and heavy soils. The plant palettes are comprised of plants currently available in the industry and would be the focus of the current transition of the GRF Nursery operation to propagating a more water efficient plant inventory.

FINANCIAL ANALYSIS

There are no financial impacts associated with the adoption of designated plant species for landscape renovation projects in Third Mutual. Future savings in maintenance and/or water costs are anticipated, but not quantifiable at this time.

Prepared By: Bruce Hartley, General Services Director

Reviewed By: Siobhan Foster, Acting Chief Executive Officer

ATTACHMENT(S)

ATT-1: Proposed Water Efficient Plant Palettes

LARGE UPPER SLOPE	
COMMON NAME	BOTANICAL NAME
Four-wing Saltbush	<i>Atriplex canescens</i>
Lemonade Berry	<i>Rhus integrifolia</i>
Rockrose	<i>Cistus creticus</i>
Purple sage	<i>Salvia leucophylla</i>
Prostrate Acacia	<i>Acacia redolens</i>
Dwarf Natal Plum	<i>Carissa macrocarpa</i>
Dwarf Coyote Bush	<i>Baccharis pilularis</i> 'Centennial'
Dwarf Coyote Bush	<i>Baccharis pilularis</i> 'Pigeon Point'
Cape Honeysuckle	<i>Tecomaria capensis</i>

LARGE SLOPE - LOWER PORTION & SMALL SLOPES	
COMMON NAME	BOTANICAL NAME
Palo Verde (tree)	Cercidium 'Desert Museum'
Eastern Redbud (tree)	Cercis occidentalis 'Forest Pansy'
Century Plant	Agave America
Purple sage	Salvia leucophylla
Flax	Phormium tenax various
Rockrose	Cistus creticus
Dianella	Dianella spp.
Coastal Rosemary	Westringia fruticosa
Cape Honeysuckle	Tecomaria capensis
Lantana camera	Lantana 'Gold Rush'
Manzanita	Arctostaphylos 'Emerald Carpet'
Bougainvillea	Bougainvillea spp.
Dwarf Natal Plum	Carissa macrocarpa
Grasses:	
Wild Rye	Leymus 'Canyon Prince'
Cape Rush	Chondropetalum tectorum
Berkeley Sage	Carex tumulicola
Deergrass	Muhlenbergia rigens
Foothill needlegrass	Nasella lepida
Purple needlegrass	Nasella pulchra

TURF REDUCTION (Broad Open Areas)	
COMMON NAME	BOTANICAL NAME
Palo Verde (tree)	Cercidium 'Desert Museum'
Eastern Redbud (tree)	Cercis occidentalis 'Forest Pansy'
Yellow Bells (tree)	Tecoma stans
Chitalpa (tree)	Chitalpa x tashkentensis
California fuschia	Epilobium canum
Mexican bush sage	Salvia leucantha
Prostrate rosemary	Rosmarinus officinalis Prostrata'
Texas Ranger	Leucophyllum frutescens
Kurapia	Phyla nodiflora
Dwarf Natal Plum	Carissa microcarpa
Lantana camera	Lantana 'Gold'
Manzanita	Arctostaphylos 'Emerald Green'
Prostrate juniper	Juniper procumbens 'nana'
Grasses:	
Wild Rye	Leymus 'Canyon Prince"
Cape Rush	Chondropetalum tectorum
Berkeley Sage	Carex tumulicola
Deergrass	Muhlenbergia rigens
Foothill needlegrass	Nasella lepida
Purple needlegrass	Nasella pulchra
Grama grass	Bouteloua curtispindula

SMALL SCALE PROJECTS AND NEAR MANORS	
COMMON NAME	BOTANICAL NAME
Aeonium	Aeonium arboretum 'Atropurpureum'
Echivaria various	Echivaria spp.
Agave	Agave attenuate
Crassula	Crassula 'Silver Dollar' or 'Campfire'
Paddle plant	Kalanchoe luciae
Blue Chalksticks	Senecio mandraliscae
Red Yucca	Aloe arborescens
Aloe various	'Delta lights'
	Aloe brevifolia
	'Little Gem'
Dimondia	Dimondia spp.
Kurapia	Phyla nodiflora
Prostrate juniper	Juniperus procumbens 'nana'
Dwarf Natal Plum	Carissa macrocarpa
Indian Hawthorne	Raphiolepis indica various
Easter Egg Bush	Eremophila racemosa 'Easter Egg'
Dianella	Dianella spp.



STAFF REPORT

DATE: January 3, 2019
FOR: Landscape Committee
SUBJECT: Tree Removal Request – 2233-S Via Puerta (DiDomenico) – Brazilian Pepper tree

RECOMMENDATION

Deny the request for the removal of one Brazilian Pepper tree at Manor 2233-S and trim/inspect on schedule.

BACKGROUND

Mr. DiDomenico purchased the manor in August 2010. He is requesting the removal of a Brazilian Pepper tree, *Schinus, terebinthifolius* located at the front of the manor. The reasons cited by him for the removal are: litter/debris, structural damage and constant cleaning of patio and gutters. No additional residents have signed the Mutual Landscape Request Form. See Attachment 2.

DISCUSSION

The tree was last trimmed in June 2017 and is scheduled for inspection/pruning in approximately June 2020. It is approximately 27 feet in height with a trunk diameter of approximately 28 inches. It is growing in the turf area approximately five feet from the common sidewalk, and approximately ten to twelve feet from the manor walkway and patio wall. Some walkway grinding has been performed and no visible patio wall damage. There is some cracking of the patio slab. See Attachment 1.

At the time of inspection the tree was found to be in good condition with no trunk damage, decay or pests present and is well placed and has some minor surface rooting.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$850. The cost to trim the tree is estimated to be \$250. The estimated value is \$7,994 based on the ArborPro tree inventory.

Prepared By: Bob Merget, Landscape Supervisor

Reviewed By: Larry Hernandez, Landscape Manager

Bruce Hartley, General Services Director

ATTACHMENT(S)

ATT-1: Photographs

ATT-2: Mutual Landscape Request Form





RECEIVED
SEP 11 2018

RECEIVED
Florida Woods Village

ATT-2

SEP 11 2018

BY: _____ PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS. DIVISION
LANDSCAPE

MUTUAL LANDSCAPE REQUEST FORM

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

2233-S VIA PUERTA

Address

9/10/18

Today's Date

ALFRED DiDOMENICO

Resident's Name

949 461-1025

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- Tree Removal
- New Landscape
- Off-Schedule Trimming
- Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- Structural Damage
- Sewer Damage
- Overgrown
- Poor Condition
- Litter/Debris
- Personal Preference
- View Obstruction
- Other (explain): _____

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

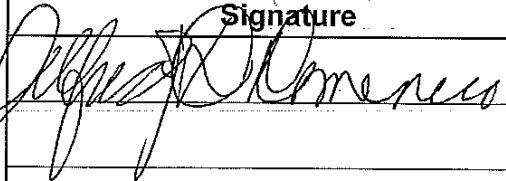
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

REMOVE TREE NEXT TO MY OUTDOOR PATIO, TREE HAS (ROOTS) MY PATIO CONCRETE FLOOR & THE TREE IS FILTHY & CREATING CONSTANT CLEANING OF GUTTERS, PATIO, ETC

Signatures of All Neighbors Affected By This Request

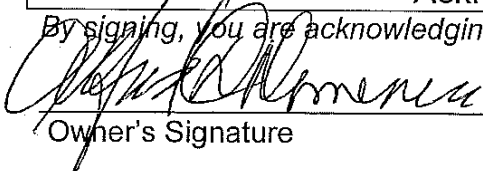
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	22338			

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

ALFRED DiDOMENICO
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____
 530 _____ 540 _____ 570 _____ LAST PRUNED: _____
 RELANDSCAPED: _____ NEXT TIME: _____
 TREE SPECIES: _____
 COMMENTS: _____
 TREE VALUE: _____ TREE REMOVAL COST: _____

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STAFF REPORT

DATE: January 3, 2019
FOR: Landscape Committee
SUBJECT: Appeal of Denied Off Schedule Tree Trimming – 5076-Tero (Asner) – Brazilian Pepper and 2 Lemon Scented Gum

RECOMMENDATION

Deny the request for the Off Schedule Trimming of one Brazilian Pepper and two Lemon Scented Gum trees and inspection/trim during normal service level cycle.

BACKGROUND

The Landscape Committee considered the off schedule trimming request submitted by Ms. Asner at the meeting of September 6, 2018. The Committee voted unanimously to deny the request. Ms. Asner is appealing the Landscape Committees decision to deny the off schedule trimming and is requesting the Landscape Committee to reconsider. See Attachment 1. Ms. Asner is also requested confirmation regarding the topping of the pine trees on the slope. There is a resolution stating that trees that have been topped in the past are eligible for topping again during the normal trimming cycle of approximately every 34 months. Ms. Asner further mentions there was a palm tree included in her request for off schedule trimming, this palm tree belongs to the resident at 5126 Brazo and therefore is not under the direction of the Landscape Committee. Ms. Asner also asked about Third Mutual's CC&R's concerning tree growth and trimming. Staff is not aware of any information regarding this request.

Ms. Asner purchased the manor in December 2015. She is requesting the trimming of three trees, one Brazilian Pepper, *Schinus terebinthifloius*, located at the rear of manor 5127 Brazo and two Lemon Scented Gum, *Corymbia, citriodora* located at the rear of manor 5303 Cantante (in West Creek.) The reasons cited by her for the Off Schedule Trimming are: overgrown and view obstruction. No additional residents have signed the Mutual Landscape Request Form. See Attachment 2.

DISCUSSION

The trees were last trimmed in May 2018 and are scheduled for inspection/trimming in approximately May 2021. The Brazilian Pepper tree is approximately 33 feet in height with a trunk diameter of approximately 43 inches. It is growing in the lawn area approximately 6 to 8 feet from the manor. The two Lemon Scented Gum trees are approximately 60 feet in height with trunk diameters of approximately 23 inches. They are growing in the West creek area on the slope approximately 60 feet from the rear of manor 5303 Cantante; these trees are approximately 4-5 blocks from Ms. Asner's manor at 5076 Tero. See Attachment 1.

At the time of inspection the Brazilian Pepper tree was found to be in fair condition with some decay and surface rooting with no visible damage to any infrastructure. The two Lemon Scented Gum trees were found to be in good condition with no decay, bark damage or pests.

Third Laguna Hills Mutual

Off Schedule Tree Trimming – 5076-Tero (Asner) – Brazilian Pepper and 2 Lemon Scented Gum
January 3, 2018

In order to address the request for trimming due to a view obstruction, staff would have to ‘Top’ the trees in order to accomplish this. Third Mutual has adopted a Tree Topping Policy which states, “The topping of trees are performed if there is

1. Decay and topping is the only way to preserve the tree,
2. If there is a grove of trees then topping or even eliminating may be a consideration,
3. If the trees have been topped in the past.”

The three trees in question do not fall into any of these categories.

FINANCIAL ANALYSIS

The cost to trim the Brazilian Pepper tree is estimated at \$350 with an estimated value of \$7,505 based on the ArborPro tree inventory. The costs to trim the two Lemon Scented Gums are estimated at \$800 each. The estimated value is \$5,881 based on the ArborPro tree inventory.

Prepared By: Bob Merget, Landscape Supervisor

Reviewed By: Larry Hernandez, Landscape Manager

Bruce Hartley, General Services Director

ATTACHMENT(S)

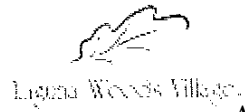
ATT-1: Photographs

ATT-2: Mutual Landscape Request Form





RECEIVED
JUL 06 2018



ATT-2

BY: CA

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5076 Tero

Address

7/6/18

Today's Date

Nadine Asner

Resident's Name

949-525-0358

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- Tree Removal
- New Landscape
- Off-Schedule Trimming

Other (explain): Trim trees obscuring my view

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- Structural Damage
- Sewer Damage
- Overgrown
- Poor Condition
- Litter/Debris
- Personal Preference
- View Obstruction
- Other (explain): _____

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Trees visible from the rear of my manor are overgrown and obstructing my view

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>Kathleen Asner</i>	5076			

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Kathleen Asner

 Owner's Signature

KATHLEEN ASNER

 Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____
 530 _____ 540 _____ 570 _____ LAST PRUNED: _____
 RELANDSCAPED: _____ NEXT TIME: _____
 TREE SPECIES: _____
 COMMENTS: _____

 TREE VALUE: _____ TREE REMOVAL COST: _____

October 21, 2018

Bruce Hartley

General Services Director

Third Laguna Woods Mutual

Bruce.hartley@vmsinc.org

Dear Mr. Hartley,

I am appealing the denial by the Board of Directors regarding my request to perform off-schedule tree trimming of Common Area trees which are obscuring my view. As we discussed, a decision was made to trim pine trees on the slope behind my manor this past spring following complaints by a neighbor and the involvement of outside counsel. Please confirm my understanding following our discussion that those particular trees were trimmed before Resolution 03-18-58 was adopted on April 16, 2018 and therefore will be eligible for tree topping in the future.

I had reached out to Bob Merget at the beginning of 2018 and requested that he view the trees which are growing and have and will continue to obscure my view. He did so in February or March of this year. He ultimately recommended to the Landscape Committee that the one Brazilian Pepper and two Lemon Scented Gum trees 4-5 blocks from my manor not be topped off. Despite the fact that Mr. Merget and I discussed a palm tree growing on the slope behind me (which he indicated was aberrant and not consistent with the other trees on the slope) and another tree of unknown species, Mr. Merget made no mention these trees in his report to the Third Mutual Landscape Committee.

I was not given the opportunity to speak to the Third Landscaping Board before the resolution was adopted on April 16, 2018 even though my request was made before the resolution was passed. I spoke to the Third Landscaping Board and received no questions after my presentation at the September meeting. No one contacted me. I received a letter from you dated September 26th indicating that the Board of Directors denied my request. I asked for information about the CC&R's for Third concerning tree growth and trimming-nothing has been provided to me.

I have been told by you that I should appear at the November board meeting. Please tell me where and when I need to report. Will I have an opportunity to speak? Will there be discussion?

I have spoken with some of my neighbors. Some of the manors affected by the trees in question are inhabited by renters and I do not know who the owners are and therefore can not obtain their signatures. Several other neighbors have been traveling for extended vacations and I have been unable to reach them. I am enclosing two signatures I have received. I hope to have more soon.

Please confirm receipt of this letter and inform me of the next steps in the appeal process.

Thank you

Nadine Asner

nadine.asner@gmail.com

5076 Tero 949-525-0358

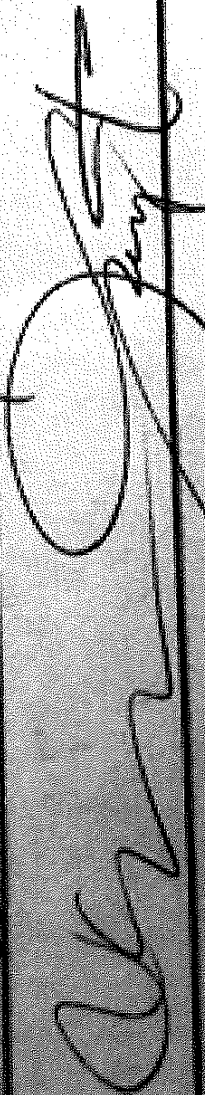
To The Landscape Committee of the Third Laguna Woods Mutual.

I concur with the request of my/our neighbor, Nadine Asner, to have off-schedule tree trimming of one Brazilian Pepper tree and two Lemon Gum trees, as well as two trees on the slope behind my/our manor (a palm and a tree of unknown species).

Name

Don Joynt

Signature



Manor

5078 FERRO

To The Landscape Committee of the Third Laguna Woods Mutual,

I concur with the request of my/our neighbor, Nadine Asner, to have off-schedule tree trimming of one Brazilian Pepper tree and two Lemon Gum trees, as well as two trees on the slope behind my/our manor (a palm and a tree of unknown species).

SYDNEY STEPHAN

Name

Sydney Stephan

Signature

5073 Avenida del Sol

Manor

10-17-18

Date

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Third Mutual Landscape Project Log

January 2019

Project	Description	Status	Estimated Completion/ On-going Date	Budget vs Actual
Tree Maintenance	This annual program includes the scheduled trimming of all Mutual trees; un-scheduled pruning and service requests; dead tree removal and replacement.	As of November 30, 2018, approximately <u>3,483</u> scheduled trees were trimmed and <u>241</u> trees removed along with an estimated <u>161</u> un-scheduled service requests completed. Trimming around street lights, palm pruning and emergency work funded thru year's end.	December 2018 Annual	Budget: \$826,476 Supplemental Funds: \$150,000 Year-to-date (November) Cost: \$920,782 Balance: \$55,693
2018 Modernization Project				
Slope Renovation	Gate 9 - Entrance slope replanting		Completed July 2018	Budget: \$66,222 Cost: \$15,325 Balance: \$50,898
Slope Renovation	Gate 11 - Pina Slope		Completed October 2018	Budget: \$92,443 Cost: \$6,979 Balance: \$85,464
Slope Renovation	Gate 14 - Calle Oeste - Renovation of bare areas of slope	Not started. Anticipated start January 2019 if funding is available.	2019	Budget: \$23,880 Cost: \$0 Balance: \$23,880
Slope Renovation	Punta Alta - Renovation of bare areas of slope	Not started. Anticipated start February 2019 if funding is available.	2019	Budget: \$24,831 Cost: \$0 Balance: \$24,831
Fire Risk Reduction (in-house labor)	This unbudgeted project utilized Slope Renovation Funding to prepare Punta Alta, Bahia Blanca, Calle Azul and other slopes for hydroseeding with in-house labor.	Staff completed the preparation of the slopes and irrigation for hydroseeding.	Completed Dec. 2018	Budget: \$0 Year-to-date (11/30/18) Cost: \$63,791 Funding from remaining Slope Renovation Funds will be utilized for this work.
2018 Miscellaneous Projects				
Ridge Route Brush Clearing	Clearing of brush, trees and debris from the public right-of-way along Ridge Route Drive along Third Mutual perimeter wall.	Five 24" box-size Eastern Redbud trees were planted to provide screening as requested by residents.	Completed Dec. 2018	Budget: \$68,640 Invoiced: \$62,400 Balance: \$6,240
Fire Risk Reduction	Project includes the removal of vegetation; lowering height of shrubs and raising the lower branches on trees on slopes with a high risk of fire.	Board approved \$200,000 in funding. Contract awarded to Brightview Landscape. Work started August 16, 2018. Fuel cleared in the Bahia Blanca/Barbara's Lake area, along open space boundary, Santa Maria and along Bahia Blanca West interior slopes. Hydroseeding completed Dec. 7th.	Completed Dec. 2018	Budget: \$200,000 Invoiced: \$91,000 Balance: \$109,000 Outstanding invoices of approx. \$90,000 pending.
2019 Reserve Fund Projects				
Turf Reduction	Elimination of highest water using turf areas; replacing with water efficient landscapes.	Not started	2019	Budget: \$105,536
Slope Renovation	Locations To Be Determined by Landscape Committee	Not started	2019	Budget: \$250,000
Slope Maintenance Outsourced	Annual cutting back and removal of vegetation on slopes	Not started	2019	Budget: \$464,422
Fire Risk Reduction	Project includes the removal of vegetation; lowering height of shrubs and raising the lower branches on trees on slopes with a high risk of fire.	Not started	2019	Budget: \$180,000
Tree Maintenance	For 2019 this annual program only includes street light clearing, un-scheduled pruning, service requests and dead tree removal.	Not started	2019	Budget: \$213,630

Note:

Green = Complete

Blue = In-Progress

Black = Not Started

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STAFF REPORT

DATE: January 3, 2019
FOR: Landscape Committee
SUBJECT: 5152 Avenida Despacio Landscape Alteration Amendment and Approval of Artificial Turf

RECOMMENDATION

Deny the request to amend the approved landscape alteration for 5152 Avenida Despacio for the installation of artificial turf and retaining walls. See Attachment 1.

BACKGROUND

At the meeting of April 17, 2018, the Third Mutual Board of Directors approved the non-standard landscape design and installation submitted by Mr. and Ms. Kreter. See Attachment 2. Recently, staff met with the Ms. Kreter to discuss the landscape alteration under construction when she informed staff that artificial turf would be used in place of real turf in the new landscape. Staff informed the property owner that a Mutual Landscape Request Form would have to be submitted for consideration by the Landscape Committee for approval of the proposed changes to the plan and the installation of artificial turf. Additionally, the amended planting plan shows retaining walls that were not included in the previous application.

DISCUSSION

Mr. and Ms. Kreter have submitted an amended landscape plan that includes the artificial turf. See Attachment 3. If approved, the installation of the artificial turf would be installed according to the artificial turf installation specifications as shown in Attachment 4. The property owner has stated there would be no cost to the Mutual for any of the work. All landscape work including irrigation retro-fitting by VMS, Inc. staff would be performed at the Member's expense.

The original Landscape Request and subsequent Board approval included the removal of one carrotwood tree and the replacement of the turf with water efficient plants and the use of decorative rock as a ground cover. All of the turf was to be removed. There were no areas of turf approved by the Landscape Committee. There was agreement that if the plan were followed, that the area would be maintained as standard landscape by the Mutual's grounds maintenance program. The plan submitted deviates substantially from the previously approved plan and creates issues with grading and retaining walls that were not part of the original request and are not supported by staff. The area would no longer be suitable for typical grounds maintenance and if maintained by the Members, would appear as taking of common areas for personal use.

FINANCIAL ANALYSIS

There would be no cost to the Mutual for the installation of artificial turf at 5152 Avenida Despacio. However, due to the overall changes in the landscape design, there would be an unknown impact on routine maintenance and the associate costs.

Prepared By: Jay Niemczak, Landscape Supervisor

Reviewed By: Larry Hernandez, Landscape Manager

Bruce Hartley, General Services Director

ATTACHMENT(S)

ATT-1: Mutual Landscape Request Form

ATT-2: Project Approval Letter

ATT-3: Amended Landscape Plan

ATT-4: Artificial Turf Specification

ATT-5: Committee-Approved Landscape Plan

AMENDMENT to previously approved request (Apr. 19, 2018 attached)

MUTUAL LANDSCAPE REQUEST FORM

RECEIVED

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

NOV 26 2018

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

BC

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5152 AVE DESTACIO
Address

11-24-18
Today's Date

KRETER, MARIANNE & LEO
Resident's Name

949-600-3573 (cell)
Telephone Number
949-206-1456

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

amendment to approved Request (April 19, 2018)
To add high quality artificial turf as specified by Laguna Woods guidelines. Please see attached drawing (note green areas. all work is being done at owner's expense)

- Tree Removal New Landscape Off-Schedule Trimming

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- Structural Damage Sewer Damage Overgrown Poor Condition
- Litter/Debris Personal Preference View Obstruction
- Other (explain):

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.



April 19, 2018

Mrs. Marianne Kreter
5152 Avenida Despacio
Laguna Woods, CA 92637

Dear Mrs. Kreter,

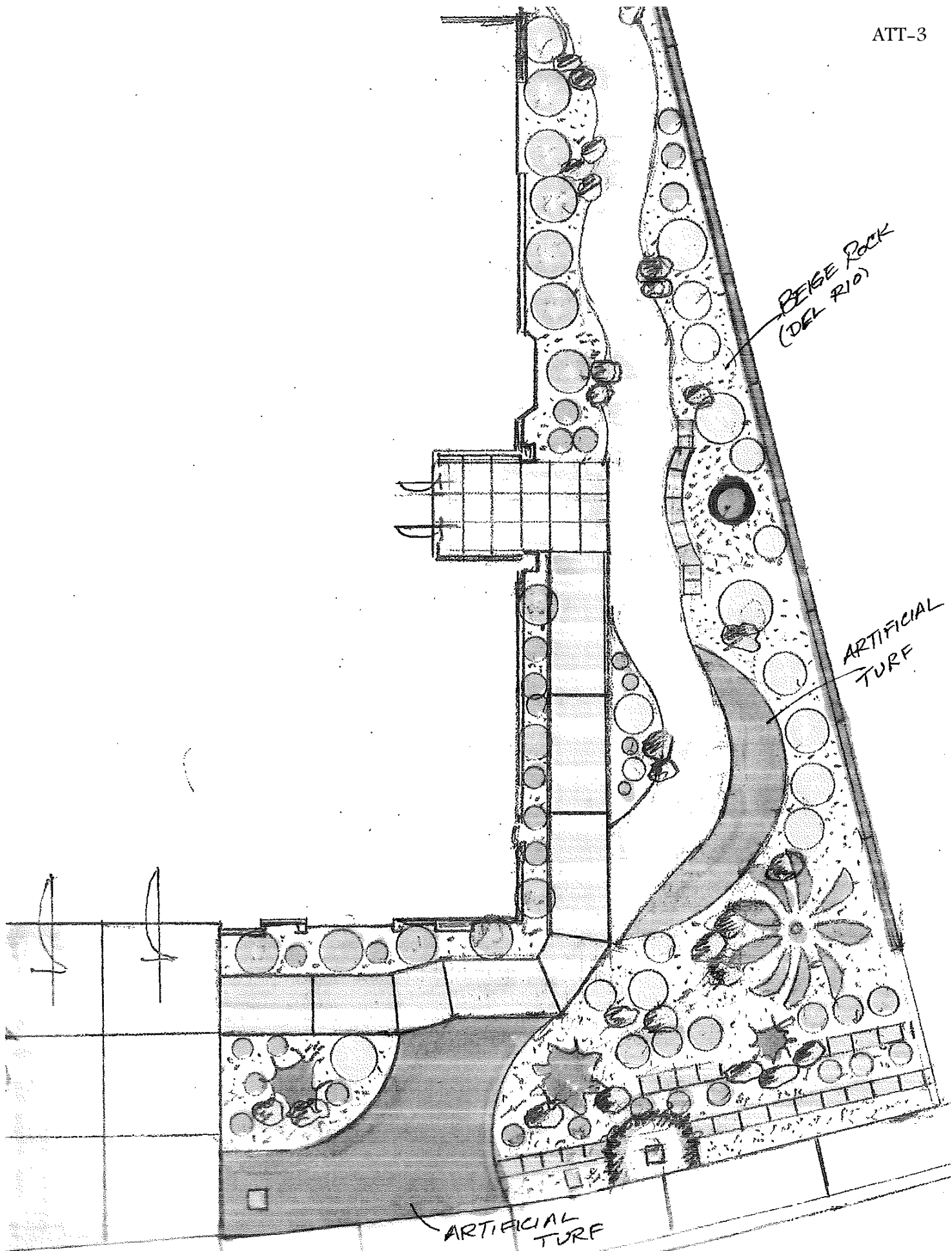
Your request for the removal of one carrotwood tree and non-standard landscape design was considered at the April 17, 2018 Regular Meeting of the Third Laguna Hills Mutual Board of Directors.

Please be advised that the Board of Directors approved your request to remove the tree and approved the design and installation of a non-standard, drought tolerant landscape in the common area immediately adjacent to Manor 5152, with the elimination of lemon tree as an optional tree and a requirement that the white rock specified for ground cover be substituted with a similar aggregate with a more natural color. The tree will be removed by the end of May 2018. All work landscape will be performed at the resident's expense. Any necessary irrigation modifications will be performed by VMS staff as a chargeable service.

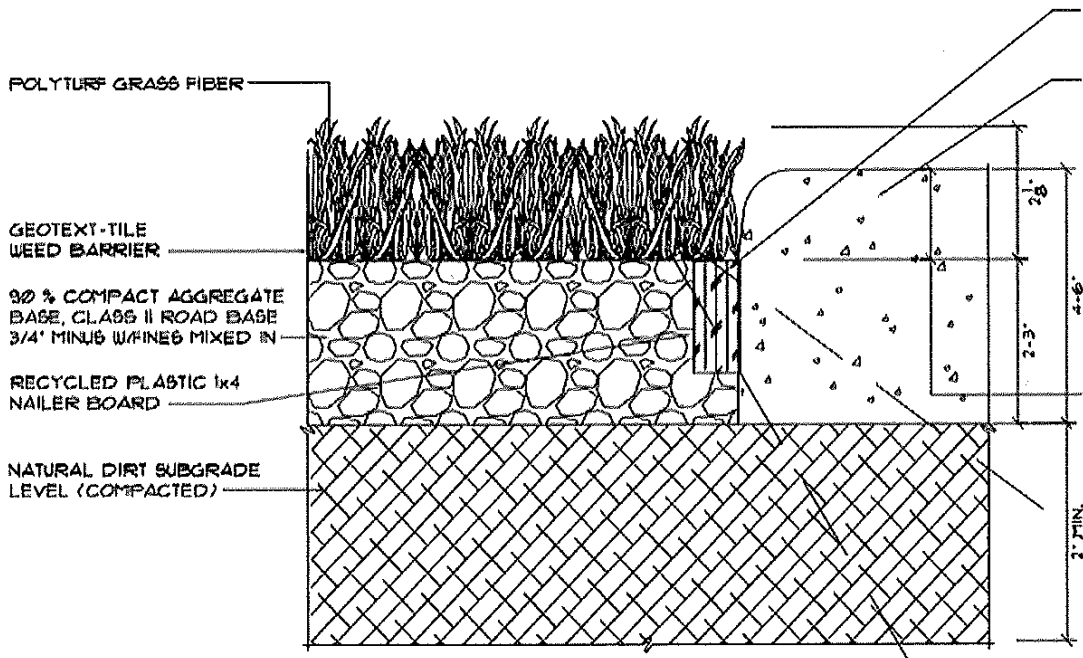
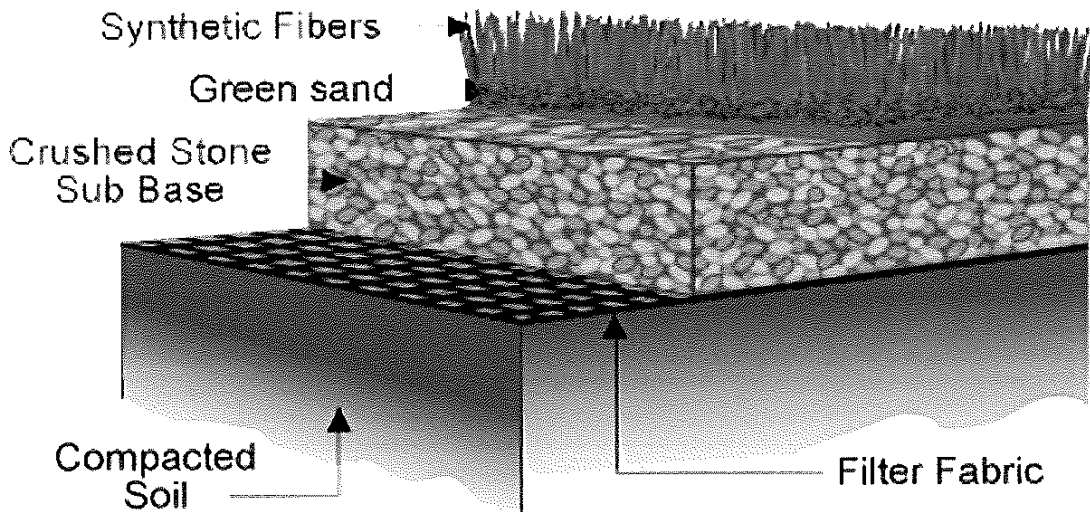
The General Services Division can be reached at (949) 597-4650, should you require further assistance.

Sincerely,

Bruce Hartley
General Services Director



Cross Section of Synthetic Turf



March 4, 2018

Plant and Tree Choices:

Project: 5152 Ave. Despacio – (Kreter Residence) Gate 11

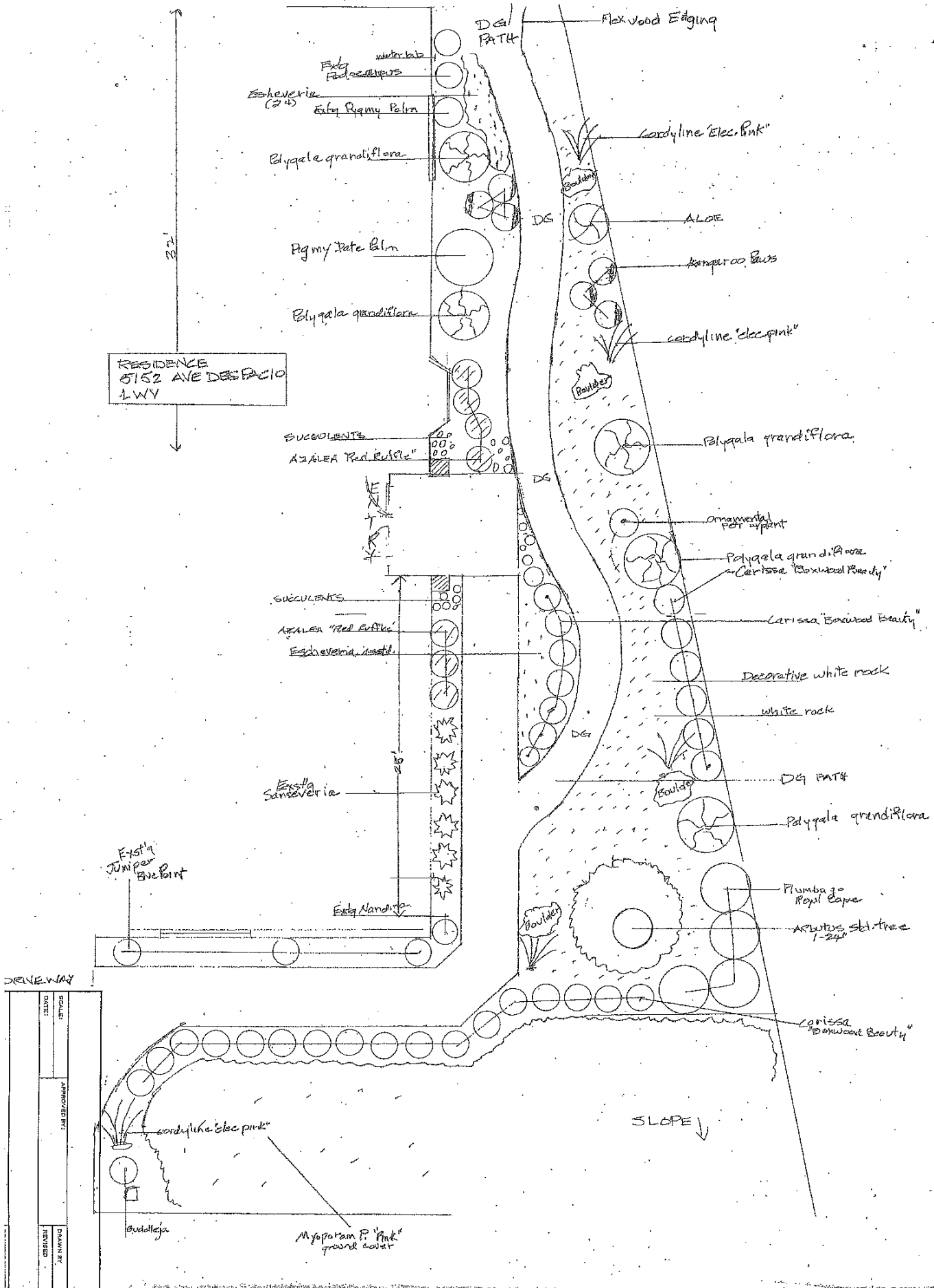
Tree Choices:

- **1st choice: Arbutus – standard** (Strawberry tree)
- Eastern Redbud (Cercis Canadensis “Forest Pansy)
- ~~Citrus “Eureka” (dwarf Lemon tree grows to 20 ft. tall)~~
- Agonis Flexuosa (Peppermint Tree, Australian Willow)

Plant Choices:

- Carrissa “boxwood beauty” and miniature
- Festuca glauca (Elijah Blue Fescue grass)
- Cordyline (Pink Champagne – c. Australis)
- Cordyline (Electric Pink – hybrid)
- Myoporum p. “pink” (ground cover on slope)
- Buddleija – “Buzz magenta”
- Sansaveria
- Plumbago “royal cape”
- Polygala grandiflora
- Ceonothus “yankee point”
- Kangaroo paw (red)
- Pygmy palms
- Black Mondo grass (Nigrescens) – Ophiopogon planiscarpus
- Plectranthus coleoides
- Begonia Richmondensis (variegated)
- **Succulents:**
 - Echeveria “Imbricata” – “Afterglow”
 - Sedums “varigata” / nusshaumeranum
 - Agave “Blue Glow”
 - Aloe Variagata

Also: Rocks, Pebbles, Pea Gravel Mulch and DG
With flexwood edging



RESIDENCE
5152 AVE DES PAEIS
LWY

DATE:	SCALE:
APPROVED BY:	DRAWN BY:
REVISION:	



STAFF REPORT

DATE: January 3, 2019
FOR: Landscape Committee
SUBJECT: Organic Herbicide Program

RECOMMENDATION

1. Direct staff to eliminate of the use of 'Roundup' and other herbicides containing the active ingredient 'glyphosate' in landscaped areas within Third Mutual and to utilize only organic herbicides for the control of weeds.
2. Approve a supplemental appropriation of \$506,000, to be funded from the Unappropriated Expenditures Fund, to maintain the current level of landscape weed management in 2019 and direct staff to include sufficient funding in future business plans for this alternative.

BACKGROUND

The Landscape Division has utilized 'Roundup' and other herbicides containing the active ingredient glyphosate to effectively manage landscape weeds for many years. The annual budget includes approximately \$232,000 for labor and materials related to the application of post-emergent herbicides (Roundup). In August 2018, the Third Mutual Board directed staff to end the use of Roundup by grounds maintenance staff until the results of organic herbicide testing in United Mutual was completed.

At the December 13, 2018 meeting of the United Landscape Committee, staff presented the results of the 100-day test.

DISCUSSION

Staff observed that the organic herbicides tested, while generally less effective than Roundup in completely killing weeds, were found to be satisfactory in providing the necessary control of most landscape weeds and to a lesser degree for edging turf. During the test period additional information was received from the City of Irvine on additional effective herbicides and tank mixes of multiple organic herbicides that have proven to be even more effective. Detailed information on adjusting the pH of the water and frequently testing the final product prior to application was also suggested by the city representative. To preserve the integrity of the testing in United Mutual, these additional products and tank mixes were not utilized. However, they appear to be very promising and are being implemented by staff at this time.

The elimination of Roundup and glyphosate products from the landscape maintenance program and instead utilizing organic-based herbicides was proven to be a viable alternative. The negative aspects were the cost of the additional labor hours and the higher material costs that result from the more frequent applications necessary for organic herbicides. The increased costs to apply organic herbicides and maintain an effective weed management program in Third Mutual are estimated to be \$505,308 per year (Attachment 1).

Staff supports the implementation of organic herbicides into the grounds maintenance program but the impact of the labor necessary for the multiple applications and the high material cost for the products must be addressed. The total program cost is estimated at \$738,000 annually.

FINANCIAL ANALYSIS

Currently, Third Mutual expends approximately \$232,000 per year to manage weeds through the application of Roundup. Supplemental funding of approximately \$506,000 would be needed in 2019 to maintain existing service levels as it relates to the control of landscape weeds using organic herbicides. This estimate could be reduced if more cost effective organic herbicides are identified and utilized. Future business plans will be adjusted to reflect the selected program.

Prepared By: Bruce Hartley, General Services Director

Reviewed By: Siobhan Foster, Acting Chief Executive Officer

Betty Parker, Chief Financial Officer

ATTACHMENT(S)

ATT-1: Analysis of Financial Impact of Organic Herbicide Program Implementation

Landscape Division

ATT-1

Herbicide Applications Compared to Round Up for Weed Control Analysis

Estimated Cost to Spray Third Mutual - 225 Acres (Lawns and Shrub-beds)

Pest Control	Estimated Cost Per Cycle				Estimated Cost Per Year (4 Cycles)			
	Material Cost	Labor hours	Labor Cost	Cost Per Cycle	Material Cost	Labor hours	Labor Cost	Cost Per Year
Suppress Herbicide/Liberate	\$67,293	1,350	\$103,059	\$170,352	\$269,170	5,400	\$412,236	\$681,406
Finale Herbicide/Liberate	\$19,378	2,160	\$164,894	\$184,273	\$77,513	8,640	\$659,578	\$737,090
Roundup Pro Max	\$6,416	675	\$51,530	\$57,946	\$25,664	2,700	\$206,118	\$231,782
Cost difference of Suppress compared to Roundup:	\$60,877	675	\$51,530	\$112,406	\$243,506	2,700	\$206,118	\$449,624
Cost difference of Finale compared to Roundup:	\$12,962	1,485	\$113,365	\$126,327	\$51,848	5,940	\$453,460	\$505,308

Based on Test Data:	Hours per Acre	Hours per Cycle	
Suppress Herbicide/Liberate	6.0	1,350	
Finale Herbicide/Liberate	9.6	2,160	
Roundup Pro Max	3.0	675	

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